

HIGH SCHOOL STUDENTS: use the summer to catch up or get ahead!

Over the summer, JGS high school students can continue working with JGS teachers on campus at an hourly rate of **\$65/hr**. Sessions may be one-on-one or small group, as determined by JGS and scheduling needs.

One-on-one, at-home services are also available, managed and billed through On-Track Tutoring (rather than through JGS/FACTS). Please contact Karen Kaplan, On-Track Tutoring director, at karenk@ontracktutoring.com to make home-based summer tutoring arrangements if desired.

Complete the form below for on-campus sessions. Questions? Contact Ms. Sam: 480-563-5588 or sam.depalo@jonesgordon.org.

Complete and return to Ms. Sam as soon as possible to secure your desired days/times

STUDENT _____

CLASS(ES) STUDENT WILL TAKE/CONTINUE* _____

*Please consult with Ms. Sam and your child's teachers for assistance in determining which class(es) are appropriate for the summer.

TEACHER(S) REQUESTED _____

NUMBER OF DAYS/HOURS PER WEEK DESIRED _____ DESIRED START DATE _____

PREFERRED MEETING TIMES/DAYS _____

LIST PLANNED VACATIONS/EVENTS AFFECTING STUDENT'S ATTENDANCE _____

Policies & Procedures

Billing & Payments: High school summer sessions at JGS are **invoiced through FACTS** on a monthly basis, at a rate of **\$65/hr**. Sessions that occur in June are billed in July; July sessions are billed in August.

Scheduling & Cancellations: All **scheduling**, including changes or additional sessions, **MUST be made through Ms. Sam. 24 hours notice** is required for cancellations or a charge equal to the scheduled session time will result.

IMPORTANT: Schedules will be determined upon enrollment. Please note that not every high school teacher will be available during all desired session times; however, we will do everything we can to appropriately accommodate the needs of each student.

 I acknowledge that I have read and agree to the Policies & Procedures as stated above.

Signature of Parent/Guardian: _____ Date: _____

Printed Name: _____ Email: _____ Phone: _____